



FAMILIARIZATION PROGRAMME IMPARTED TO INDEPENDENT DIRECTORS DURING THE FINANCIAL YEAR 2021-22

In terms with the Company's Policy on Familiarization Programme for Independent Directors read together with Regulation 25(7) and 46 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, ("LODR Regulations"), the Company, through various programmes, had familiarized its independent directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc.

Details of Familiarisation Programme conducted during Financial Year 2021- 22

The Company has an on-going familiarisation programme for all its Directors including Independent Directors. The programme includes the following:

- a. Various presentations are made from time to time, on different functions and areas by the Senior Executives, Internal Auditor & Statutory Auditors covering inter alia the business of the Company and those of its subsidiaries.
- b. Deliberations were held and presentations were made from time to time on major developments in the areas of the Companies Act 2013 and SEBI Listing Regulations, 2015, etc.
- c. Directors in particular had been informed about their roles, responsibilities and duties under the new SEBI Listing Regulations through Board papers and appointment letter given to them.
- d. Directors, who were not members of the committees of Directors, were also invited and encouraged to attend the meetings of the Audit Committee, Nomination & Remuneration Committee and Stakeholders Relationship Committee of the Company held from time to time.
- e. As and when a new director is appointed, as part of the process of induction, the Company has the practice of familiarising the new director with information on various aspects of the Company, along with important codes and annual reports concerning the Company.

Apart from the above, during the tenure of Independent Director(s), they were informed regularly on the material events of the Company and its subsidiaries. Further, at every Board Meeting, they are updated on the Business and Financial performance, Industry trends, the risk management system, significant legal issues etc. They are updated on the summary of business and financial performance of the subsidiary Companies.



Details of the above Familiarisation Programme imparted to Independent Director during the Financial Year 2021-22:

Sr. No.	Name of the Independent Director	No. of hours spent
1	Mr. Parantap Dave	4
2	Mrs. Shreya Desai	4
3	Mr. Paulo Manual Castro	3