

Dear Shareholder

Unit : SARLA PERFORMANCE FIBERS LIMITED

Subject: Reminder to update KYC details pursuant to SEBI Circular bearing Reference Nos. SEBI/HO/MIRSD/POD-1/P/CIR/2023/181 dated November 17, 2023 and SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/ 2023 / 37 dated March 16, 2023 (now rescinded due to issuance of Master Circular dated May 17, 2023) and SEBI directive vide e-mail to RTA on 17.01.2024

We refer to the above circulars issued by SEBI that mandate all the Listed Companies to record PAN, Address with PIN code, Mobile Number, Specimen Signature, Bank Account and Nomination/Contact Details of physical security holders.

The salient features and requirements of the circular are as follows:

- A) In case of non-updation of PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature in respect of physical folios, dividend/interest etc. shall be paid only through electronic mode with effect from **April 01, 2024** upon furnishing all the aforesaid details in entirety.
- B) If a security holder updates the PAN, Choice of Nomination, Contact Details including Mobile Number, Bank Account Details and Specimen Signature **after April 01, 2024**, then the security holder would receive all the dividends/interest etc. declared during that period (from April 01, 2024 till date of updation) pertaining to the securities held **after the said updation automatically.**

In this connection, the current status of the below mentioned folio is provided for your ready reference & we request you to kindly comply with the required mandatory fields on top priority to enable us to credit the dividend, if any, which may be declared by the Issuer Company

Name of the Security holder(s)	PAN	Specimen Signature	Mobile No.	Nominee Details	Email ID (Optional)*
	[A]	[B]	[C]	[D]	[E]
Aaa	Registered (masking)	Required	Required	Required	Required
Bbb	Registered (masking)	Required	Not Applicable	Not Applicable	Not Applicable
Ccc	Registered (masking)	Required	Not Applicable	Not Applicable	Not Applicable

** All aforementioned details are mandatory except Email ID which is optional; However, the security holders are advised to register their email Id so as to avail online services in a timely and phased manner*

Bank Details :

Name of the Bank	Branch
Bank Account Number	*** Mask if Present Else Required

The formats for Nomination and Updation of KYC details viz; Forms ISR-1, ISR-2, ISR-3, SH-13, SH-14 and SEBI circulars are available on our website as mentioned below:

<https://www.linkintime.co.in> → Resources→ Downloads→KYC →Formats for KYC.

We would request you to comply with the above requirements at the earliest which would ensure credit of dividend amount to your bank account on time by the issuer company.

A brief of the aforesaid requirements along with necessary forms are also displayed on the website of the Company.

[URL: <https://www.sarlafibers.com/>]

Note : *Shareholders holding shares in physical form are requested to kindly convert shares from physical form to demat form at the earliest possible as it will be beneficial for market liquidity. Incase of any query you may reach out at kyc@linkintime.co.in*

**Yours faithfully,
For Link Intime India Pvt. Ltd
Investor Relation Cell (IRC)**